

OPERATION BACK 2 SCHOOL

JULY 16 - AUGUST 10



Thank you for downloading our **Operation Back 2 School** Toolkit. Our school supply drive is an easy way to have a profound impact on students and their learning experience. We hope you will consider hosting a drive to help us send our Trumbull County students back to school with the supplies they need to succeed.

This toolkit will provide you with the resources you need to operate an efficient and successful school supply drive. The following information can be found in our toolkit:

- List of Items needed
- Flyers to Advertise your Drive
- Operation Back 2 School signs for your collection boxes/bins
- Tips for a Successful Drive
- Information Sheet for Collecting and Delivering items

If you need more information, please contact crogers@unitedwaytrumbull.org or visit us online at www.unitedwaytrumbull.org.

We thank you for your support!

Support a Child's Right to Learn. Donate School Supplies TODAY!



Donate new school supplies for **OPERATION BACK 2 SCHOOL**

Drop your items off at our School Supply Drive
Beginning **July 16 through August 10** located at:

Needed items include, loose leaf paper, spiral notebooks, three-ring binders, composition books, two-pocket folders, three-prong folders, No. 2 pencils, pens, highlighters, colored markers, colored pencils, crayons, erasers, pencil pouches, glue, glue sticks, rulers, nylon book covers, scissors, calculators and backpacks.

For more information, contact:

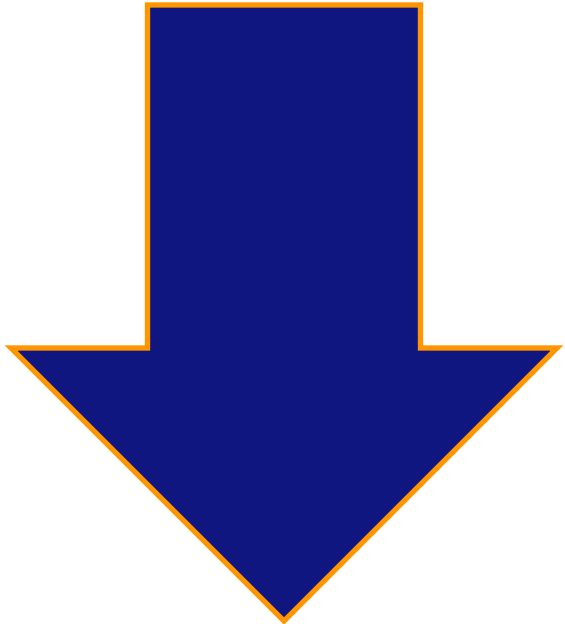


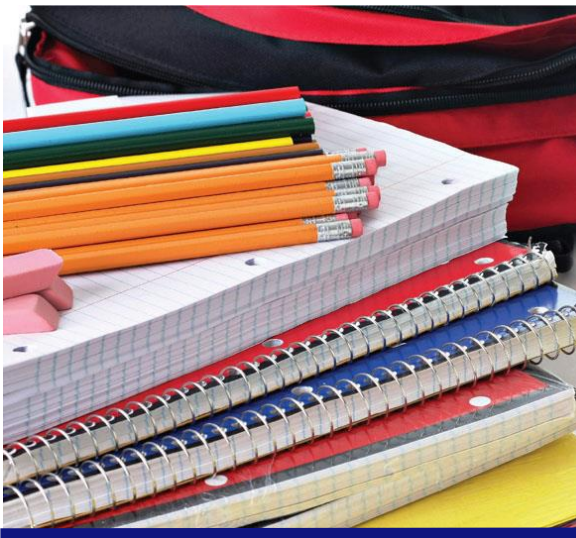


OPERATION BACK 2 SCHOOL



Drop New School Supplies HERE





Tips for a Successful School Supply Drive

Here are a few suggestions that will help you get started:

- Wherever you decide to hold your drive, make sure it's a place where a lot of people are available to contribute. Consider your place of business, school, church, club or other community groups. Places where school supplies are available to purchase nearby are a bonus!
- Make sure to advertise your drive to your staff, co-workers, clients, friends, family and community members. Use the flyers provided in this kit to help spread the word. Mention your drive on social media, in your monthly newspaper and outgoing emails.
- Make your school supply drive fun and interesting. Consider making your drive a competition to help encourage donations. Hold a kickoff event, develop a game, social media page or other interactive concepts for your drive.
- We have found that collections increase during Free Tax Weekend each year. This year's **Tax FREE Weekend is August 3 through August 5.**

Information Sheet for Collecting & Delivering Items

How to make the process
run smoothly.



Collecting Items:

- Attach the enclosed Operation Back 2 School sign to the front of a Rubbermaid or heavy-duty container, cardboard box or grocery cart.
- Place your collection bin in an area that is easily seen and monitored.
- Feel free to collect cash or check donations in addition to school supply items. Checks should be made payable to United Way of Trumbull County, with "School Supplies" designated in the memo line.

Delivering Items:

- Please bring your school supply collection to our office located 3601 Youngstown Road, S.E., Warren, OH 44484 on **August 13**. Our office hours are 8:30 a.m. until 5 p.m. Special drop off dates can be arranged if needed. When you arrive, a United Way staff will help you unload your school supplies. A donation receipt can be provided upon request.
- If you are unable to deliver the school supplies or have a large quantity to donate, please email us in advance at crogers@unitedwaytrumbull.org or give us a call at 330-369-1000 so that special pickup arrangements can be made.

**Thank you for making sure our
Students have the tools they
need to SUCCEED!**